

Job Title: Social Worker/Counsellor

Posting Date: June 22, 2015

The John Howard Society of London and District is an organization of citizens who accept responsibility for understanding and dealing with the problems of crime and the criminal justice system.

The John Howard Society of London and District is a not-for-profit, charitable organization providing a broad range of evidence-based and outcome-driven community services in London and District. Our organization has a strong history of helping individuals and families who are at risk of, or who have come into conflict with the law.

Job Summary:

This is a full time position; 35 hours per week commencing August 1, 2015. Some evening hours might be required. This position will be responsible for group facilitation, intakes and counselling services.

Qualifications:

- Bachelor of Social Work Degree (BSW)
- Bilingual skills in French language an asset
- Experience with group facilitation and delivery
- Experience in counselling and crisis intervention
- Knowledge of community resources
- Excellent written and verbal communication skills
- Self-motivated individual with strong organizational and interpersonal skills
- Proven ability to work with individuals from diverse cultural backgrounds
- Project a positive, friendly and professional attitude
- Ability to work independently with minimum supervision
- Excellent computer skills in MS Office including PowerPoint, Word and Excel
- Constant ability to learn and to respond constructively to change and stressful situations
- Ability to work irregular hours in the evenings when required
- Valid driver's license and access to a vehicle

Responsibilities:

- Provide intake and counselling services to the Society's clients
- Facilitate and deliver groups for children and youth
- Conduct outreach and work collaboratively and in partnership with other community partners
- Advocate on behalf of clients to access other community services
- Provide crisis intervention to clients when required
- Maintain case recordings of all contacts made with clients and other agencies on their behalf
- Provide information on community resources to clients
- Attend case conferences as required and complete necessary reports following these conferences
- Provide orientation, training, and supervision to volunteers and students involved in the program
- Update promotion materials and pamphlets regarding the services being provided in the program on a regular basis
- Prepare and complete weekly and monthly statistical reports, work plans, and any other reports required
- Provide information for client data base in a timely manner
- Participate in supervision and staff meetings as required

Application Deadline: July 6, 2015 by 4:30 pm

Send a resume and cover letter to the attention of: **Taghrid Hussain, Executive Director**

By Email (preferred): thussain@jhslondon.on.ca

Or by Fax: 519-438-7670

Please put in subject line: **Social Worker/Counsellor position**

Thank you to all applicants for their interest in the position. Only candidates selected for an interview will be contacted.